

California English Language Development Test (CELDT) Calendar of Events & Deadlines

JULY 2011

Date	Day	Event
July 1	Friday	<p>LAST DAY to request a pick up online for the 2010–11 Edition</p> <p>2011–12 Edition:</p> <ul style="list-style-type: none"> Annual Assessment (AA) Window opens Initial Assessment (IA) Window opens Additional Ordering Window opens Local Scoring Tool available at http://www.celdt.org/ Student Score File Layout available within the secure District Portal Passwords to access secure District Portal e-mailed to districts with a Superintendent’s Designation of CELDT Coordinator form on file
July 4	Monday	<p>Holiday — Educational Data Systems closed</p>
July 25	Monday	<p>LAST DAY of the Secure Materials Destruction Window; request a pick up or indicate local destruction of 2010–11 Edition secure materials</p>
July 29	Friday	<p>LAST DAY to request a scorable materials pick up online for July</p>
<p>REMINDERS</p> <ul style="list-style-type: none"> ▪ Inventory test materials; report shortages and overages through August 5 ▪ Pre-Identification (Pre-ID) Window continues through September 30 ▪ Registration continues for Scoring Training of Trainers (STOT) workshops 		<p>Educational Data Systems Customer Support Center Monday–Friday, 7:30 a.m.–5:00 p.m. Tel: 866-850-1039 E-mail: support@celdt.org Web: http://www.celdt.org</p>

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AUGUST 2011

Date	Day	Event
August 5	Friday	LAST DAY to report shortages and overages from the 2011-12 Edition Initial Order test materials shipment
August 16	Tuesday	LAST DAY to register for STOT workshops
August 23	Tuesday	STOT Workshop – Downey
August 30	Tuesday	STOT Workshop – Sacramento
August 31	Wednesday	LAST DAY to request a pick up online for August
REMINDERS <ul style="list-style-type: none"> ▪ Pre-ID Window continues through September 30 ▪ Return all completed tests (AA and IA) on a monthly basis 		<p>Educational Data Systems Customer Support Center Monday–Friday, 7:30 a.m.–5:00 p.m. Tel: 866-850-1039 E-mail: support@celdt.org Web: http://www.celdt.org</p>

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SEPTEMBER 2011

Date	Day	Event
September 5	Monday	Holiday — Educational Data Systems closed
September 30	Friday	<p>LAST DAY to upload and submit a Pre-ID file in the Pre-ID Regular Window (submissions after this date are assessed the Late Label Window fees)</p> <p>LAST DAY to request a pick up online for September</p>

REMINDERS

- Return all completed tests (AA and IA) on a monthly basis
- It is not necessary to ship materials at district expense this month. Make sure all September shipments are made through the Request a Pick Up application within the secure District Portal.

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OCTOBER 2011

Date	Day	Event
October 3	Monday	Pre-ID Late Label Window opens (additional costs and fees apply for files submitted during this window)
October 14	Friday	LAST DAY to place an Additional Order for materials needed to test students and return AA Window scorable documents by the October administration month deadlines
October 21	Friday	LAST DAY to submit Pre-ID files in the Late Label Window
October 31	Monday	End of the AA Window; LAST DAY to test AA students

REMINDERS

- The deadline to place a request for pick up for OCTOBER scorable materials is **NOVEMBER 9**
- Educational Data Systems must receive all AA Window test material shipments for all students (AA and IA) tested during the AA Window no later than **NOVEMBER 15**

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NOVEMBER 2011

Date	Day	Event
November 1	Tuesday	IA Window continues
November 9	Wednesday	LAST DAY to request a pick up online for OCTOBER
November 10-16	Thursday- Wednesday	Request a Pick Up Web site closed
November 11	Friday	Holiday — Educational Data Systems closed
November 15	Tuesday	LAST DAY for Educational Data Systems to receive AA Window test material shipments for all students tested during the AA Window if shipped “on-your-own”
November 24-25	Thursday- Friday	Holiday — Educational Data Systems closed
November 30	Wednesday	LAST DAY to request a pick up online for November

REMINDERS

- Form 1 may be used for the remainder of the school year
- Schools using field test forms may continue to use them to deplete inventory

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DECEMBER 2011

Date	Day	Event
December 14	Wednesday	LAST DAY to request a pick up online for December
December 14– January 1, 2012	Wednesday –Sunday	Request a Pick Up Web site closed
December 23–27	Friday– Tuesday	Holiday — Educational Data Systems closed

REMINDERS:

- Return all completed tests on a monthly basis
- Look for information on the 2011–12 Edition Data Review Module in January

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