



# CELDT

California English Language  
Development Test

## 2011–12 Edition Pre-Identification (Pre-ID) Data File Layout

Version 1.0  
May 12, 2011

This page intentionally left blank to facilitate double-sided printing.

**TABLE OF CONTENTS**

**New or Changes to 2011–12 .....iv**

**General Pre-ID Information .....v**

    File Submission .....v

    Late Pre-ID Label File Submission .....v

    File Formats .....v

    Pre-ID Date File Layout Definitions .....vi

*Data Types*.....vi

*Column Headings*.....vi

*Sort Order* .....vii

**Appendix A: Pre-ID Field Descriptions .....13**

**Appendix B: Primary Language Codes .....18**

**Appendix C: Primary Disability Codes .....19**

**LIST OF TABLES**

**Table 1: Test Purpose Rules .....viii**

**Table 2: Pre-ID Data File Layout .....1**

## New or Changes to 2011–12

Field Name Changes			
Field Number	Field Name	New Field Name	
23	African American or Black	Black or African American	
24	American Indian or Alaska Native	American Indian or Alaskan Native	
23–40	Ethnicity/Race	Race	
Field Code and/or Valid Value Changes			
Field Number	Field Name	Old Code / Valid Values	New Code / Valid Values
7	Test Purpose	1 = Initial Identification (II) or 2 = Annual Assessment (AA)	1 = Initial Assessment (IA) or 2 = Annual Assessment (AA)
18	Date of Birth (Year)	(Year)–Alpha (1988–2006)	(Year)–Alpha (1990–2009)
42	Student's Primary Language Code	Appendix B	Languages added to Appendix B 62 — Telugu 63 — Tamil 64 — Marathi 65 — Kannada
52	Date First Enrolled in USA School	Valid Dates: 19900101–20110630 Alpha	Valid Dates: 19930101–20120630 Alpha
58	Most Recent Previous CELDT Administration (MMYYYY)	2006 to 2010 <b>Note: For 2006, only months July–Dec apply; for 2010, only months January–June apply</b>	2006 to 2011 <b>Note: For 2006, only months July–Dec apply; for 2011, only months January–June apply</b>
59	Student's Grade During Most Recent Previous CELDT Administration	Current grade minus 1, or Current grade minus 2, or Current grade minus 3, or Current grade minus 4	Must be equal to Current Grade or Current grade minus 1 through Current grade minus 5
New Fields			
Field Number	Field Name		
67	Student's Street Address—First Line		
68	Student's Street Address—Second Line		
69	Student's City Name		
70	State		
71	Student's Zip Code		
Appendix B: Primary Language Codes Additions			
Code	Language Name		
62	Telugu		
63	Tamil		
64	Marathi		
65	Kannada		

## General Pre-ID Information

More information on submitting 2011–12 Edition Pre-ID files and prices are contained in the *2011–12 Pre-ID User Guide* available on the CELDT Web site at <http://www.celdt.org/resources/pre-id/>. For questions about ordering or about this *Pre-ID Data File Layout*, contact the CELDT Customer Support Center by phone at 866-850-1039 or by e-mail [support@celdt.org](mailto:support@celdt.org).

### **File Submission**

The Pre-ID process includes the following steps:

1. Logon to the secure District Portal of the CELDT Web site at <http://www.celdt.org/> and select the *Pre-ID Data Management* link. Enter a purchase order number into the Pre-ID application. Make the purchase order out to Educational Data Systems and mail or fax it to:  
  
Educational Data Systems  
15850 Concord Circle, Suite A  
Morgan Hill, CA 95037  
Fax: 408-776-7696
2. Upload files into the application to review and correct data errors and warnings.
3. Once corrections are made, submit your Pre-ID file by selecting the “Submit This File” button. **Note: The charge for the labels depends on the date of submission, not the date the file was uploaded.** Pre-ID labels will be printed and shipped within ten working days after the date the file was submitted **or** the date the purchase order was received, whichever is later.
4. Upload and submit additional files, as needed, throughout the Pre-ID ordering window (Regular Window: June 20–September 30, 2011; Late Label Window: October 3–21, 2011). Note that there is a charge for submitting multiple Pre-ID files. Refer to the *2011–12 Pre-ID User Guide* available on the CELDT Web page, above, for prices.

### **Late Pre-ID Label File Submission**

New this year, files may be uploaded and submitted after the regular submission window during a Late Label Window, October 3–21, 2011, for an additional charge.

### **File Formats**

Fixed-width text **or** Excel files may be uploaded to the online Pre-ID application.

Follow these guidelines to create a fixed-width text Pre-ID file:

- Use spaces (not tabs) to align field positions.
- Follow all rules for the *Start Position*, *End Position*, *Length*, and *Edits* columns indicated for each field as shown in Table 2 starting on Page 1.
- Include leading zeros in fields that require leading zeros.
- Insert spaces after text that is shorter than the required field length.

Follow these guidelines to create an Excel Pre-ID file:

- Download the Pre-ID Excel template from the secure CELDT District Portal of the CELDT Web site at <http://www.celdt.org/> and select the *Pre-ID Data Management* link.

## 2011–12 CELDT Pre-ID Data File Layout

---

- The Excel template column headers are identified in the right-most column of Table 2 starting on page 1.
- Do **not** change the header row or delete or move any columns or the file will be rejected upon upload.
- Include all student records in one tab of the spreadsheet.

### ***Pre-ID Data File Layout Definitions***

#### **Data Types**

- **Alpha:** The data type used for alpha and numeric text (numbers that serve as an alpha field)
- **Numeric:** The data type used when numbers are for arithmetic calculations only and are stored without leading zeros

#### **Column Headings**

- **Field Number:** The sequential number given to each data field, or column in the Excel spreadsheet
- **Field Name:** The name and other identifying information of the data field
- **Start Position:** The beginning position or byte in a fixed-width text file of this data field
- **End Position:** The ending position or byte in a fixed-width text file of this data field
- **Length:** The number of columns or bytes allowed for data in this field
- **Valid Values:** Data that will be accepted for this field (data that are outside the range or not one of the valid values will cause an error or a warning to be marked in the Pre-ID application)
- **Edits:** Changes that may be made within the online Pre-ID application to comply with the Valid Values and Edit Rules columns, and/or to remove an error or warning flag from the field
- **Default Values:** Data values that the Pre-ID application will automatically insert if the field is left blank in the Pre-ID file
- **Edit Rules:** The following are the definitions to each type of Edit Rule in the Pre-ID application
  - **REQUIRED**—If data is missing, an error will be produced.
  - **Error if Invalid**—If data is invalid, an error will be produced.
  - **Error if ALL Blank or Invalid**—If the field is left entirely blank or contains an invalid value, an error will be produced.
  - **Error if Invalid – Warning if Blank**— If the field value is invalid, an error will be produced or if the field is left entirely blank, a warning will be produced.
  - **Error if Test Purpose = 2 and Field is Blank or Invalid**— If the student’s Test Purpose is 2 (Annual Assessment) **and** the field is left entirely blank or data is invalid, an error will be produced.
  - **Warning if Invalid**—If the field value is invalid, a warning will be produced.
- **Option to Bubble at Time of Testing Overrides Pre-ID:** The indication of whether the data filled in on the demographic pages of the Answer Book at the time of testing will override the data that was submitted in the Pre-ID file

## 2011–12 CELDT Pre-ID Data File Layout

---

- Yes—Indicates the data filled in on the demographic pages of the Answer Book at the time of testing **will** override the data that was submitted in the Pre-ID file
- No—Indicates the data filled in on the demographic pages of the Answer Book at the time of testing **will not** override the data that was submitted in the Pre-ID file
- **Validation Action:** The rules applied and actions taken by the Pre-ID application upon submission of the file
  - Default Values—The default value noted in the layout will be used regardless of the value in the Pre-ID file.
  - Fatal if Error—If an error condition exists in a student record upon submission of the Pre-ID file, the Pre-ID label will **not** be produced for the applicable student record.
  - Warning if Error—If an error condition exists in a student record upon submission of the Pre-ID file, the Pre-ID label **will** be produced for the applicable student record.
  - None—No action will take place upon submission of the Pre-ID file.
- **Column Location and Header Title for Excel File:** The column headers in the Excel template file

### Sort Order

Pre-ID labels will be sorted in the following order:

- County/District Code (Field 3)
- School Code (Field 6)
- Grade in Which Student is Enrolled (Field 11)
- Delivery Name (if data is provided) (Field 9)
- Delivery Code (if data is provided) (Field 10)
- Alpha by Student's Last Name (Field 12)
- Alpha by Student's First Name (Field 13)

All the files submitted by the print day will be combined and printed even if submitted in different batches.

**Table 1: Test Purpose Rules**

File Layout Field Number	58	60	61	62	63	64	59	
Test Purpose	Most Recent Previous CELDT Administration	Most Recent Previous Listening Scale Score	Most Recent Previous Speaking Scale Score	Most Recent Previous Reading Scale Score	Most Recent Previous Writing Scale Score	Most Recent Previous Overall Scale Score	Most Recent Previous CELDT Grade	Online Error Codes
1 = IA (Initial Assessment)	ALL FIELDS MUST BE BLANK							<b>ERROR If NOT ALL BLANKS</b> (Fatal if Error)
2 = AA (Annual Assessment)	ALL FIELDS MUST BE FILLED IN  (Exception: K–1 Reading and Writing must be <b>blank</b> if the previous CELDT administration date was before July 1, 2009.)							<b>Warning If ANY or ALL BLANKS</b> (See Note, below.)
Valid Values	01–12 & 2006 to 2011	220–725	140–740	220–770	220–810	180–761	00–12	<b>Warning If Error</b>

**Note:** If Test Purpose = 2 (Annual Assessment) and any or all of the associated data are missing or invalid, a **warning** will be marked in the Pre-ID application. Add or correct these data, if available, when making corrections prior to submitting the Pre-ID file. A Pre-ID label **will** be produced for a student record with missing or invalid previous CELDT data. Missing or invalid previous CELDT data will be marked as an **error** and can be corrected in the Data Review Module (DRM) if the Answer Book with the Pre-ID label is submitted by the AA Window deadlines. If these data are missing or invalid after DRM, the district's annual measurable achievement objectives (AMAOs) may be affected.

**2011–12 CELDT Pre-ID Data File Layout**

**Table 2: Pre-ID Data File Layout**

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
1	Test Program ID	1	1	1	Alpha (7 = CELDT)	Identifies the test the file is for: 7 = CELDT	7	REQUIRED Error if Invalid	No	Default Values	Column A programID
2	District Name	2	21	20	Alpha	Letters A–Z, 0–9, Blank	None	REQUIRED	No	None	Column B districtName
3	County/District Code	22	28	7	Columns 22–23: County Code, Alpha 01–58 or 99  Columns 24–28: District Code, Alpha 00000–99999	Must be alpha and match CDE valid County District School(CDS) code list  County/District Code from Group Information Sheet(GIS) will override Pre-ID Data	None	REQUIRED Error if Invalid	No	Fatal if Error	Column C cdCode
4	Filler	29	30	2	None	No edit	None	None	No	None	Column D filler1
5	School Name	31	50	20	Alpha	Letters A–Z, 0–9, Blank School Name from GIS will override Pre-ID Data	None	REQUIRED	No	None	Column E schoolName

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

**2011–12 CELDT Pre-ID Data File Layout**

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
6	School Code	51	57	7	Alpha 0000000–9999999	Must be alpha and match CDE valid CDS code list  School Code from GIS will override Pre-ID Data	None	REQUIRED Error if Invalid	No	Fatal if Error	Column F schoolCode
7	* Test Purpose	58	58	1	Alpha	1 = Initial Assessment (IA) or 2 = Annual Assessment (AA)	None	REQUIRED Error if Invalid	No	Fatal if Error	Column G testPurpose
8	Filler	59	60	2	None	No edit	None	None	No	None	Column H filler2
9	* Delivery Name (Used for sorting before printing Pre-ID labels if the district provides this information)	61	80	20	Alpha or Blank	No edit	None	None	No	None	Column I delName
10	* Delivery Code (Used for sorting before printing Pre-ID labels if the district provides this information)	81	90	10	Alpha or Blank	No edit	None	None	No	None	Column J delCode

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

**2011–12 CELDT Pre-ID Data File Layout**

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
11	Grade in Which Student is Enrolled	91	92	2	Alpha: 00 – Kindergarten 01 – Grade 1 02 – Grade 2 03 – Grade 3 04 – Grade 4 05 – Grade 5 06 – Grade 6 07 – Grade 7 08 – Grade 8 09 – Grade 9 10 – Grade 10 11 – Grade 11 12 – Grade 12	<ul style="list-style-type: none"> <li>• Must contain leading zero in grades 1–9</li> <li>• Must be in range 00 through 12</li> </ul>	None	REQUIRED Error if Invalid	No if Pre-ID grade is within the grade span of the Answer Book  Yes if Pre-ID grade is different from the grade span of the Answer Book  Note: Grade spans are: K–1, 2, 3–5, 6–8, 9–12	Fatal if Error	Column K grade
12	* Student's Last Name	93	103	11	Alpha	A–Z, blank	None	REQUIRED Error if <b>ALL</b> Blank or Invalid	No	Fatal if Error	Column L studentLName
13	* Student's First Name	104	112	9	Alpha	A–Z, blank	None	REQUIRED Error if <b>ALL</b> Blank or Invalid	No	Fatal if Error	Column M studentFName
14	* Student's Middle Initial	113	113	1	Alpha or blank	A–Z, blank	None	Error if Invalid	No	None	Column N studentMInitial
15	* Student ID Number (Local Use Only)	114	123	10	Alpha or blanks	No edit	None	None	Yes	None	Column O localID

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

**2011–12 CELDT Pre-ID Data File Layout**

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
16	Date of Birth (Month)	124	125	2	Alpha; 01–12	<ul style="list-style-type: none"> <li>• Must contain leading zero from 1–9</li> <li>• Must be in range 01 through 12</li> </ul>	None	REQUIRED Error if Invalid	No	Fatal if Error	Column P birthMonth
17	Date of Birth (Day)	126	127	2	Alpha; 01–31	<ul style="list-style-type: none"> <li>• Must contain leading zero from 1–9</li> <li>• Must be in range 01–31</li> </ul>	None	REQUIRED Error if Invalid	No	Fatal if Error	Column Q birthDay
18	Date of Birth (Year)	128	131	4	Alpha; 1990–2009	Edit for valid values	None	REQUIRED Error if Invalid	No	Fatal if Error	Column R birthYear
19	Gender	132	132	1	Alpha; F = Female; M = Male	Edit for valid value	None	REQUIRED Error if Invalid	No	Fatal if Error	Column S gender
20	* Statewide Student Identifier (SSID)	133	142	10	Alpha; 0–9 or Blanks	Must be a valid SSID	None	REQUIRED Error if Invalid Warning if Blank	Yes	Fatal if Error	Column T SSID

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

**2011–12 CELDT Pre-ID Data File Layout**

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
21	* Hispanic or Latino?	143	143	1	Alpha; Y = Yes N = No	Edit for valid value	None	Error if Invalid  Error if "N" or Blank and Fields 23–40 are also Blanks  Warning if Blank and at least one of the options in Fields 23–40 is selected	No	Fatal if Error	Column U hispanic Latino
22	Filler	144	145	2	None	No Edit	None	None	No	No Edit	Column V filler3
23	* Race–Black or African American - 600	146	146	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column W africanAmerican
24	* Race–American Indian or Alaskan Native - 100	147	147	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column X americanIndian
25	* Race–Chinese - 201	148	148	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column Y chinese
26	* Race–Japanese - 202	149	149	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column Z japanese
27	* Race–Korean - 203	150	150	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AA korean
28	* Race–Vietnamese - 204	151	151	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AB vietnamese

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

## 2011–12 CELDT Pre-ID Data File Layout

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
29	* Race–Asian Indian - 205	152	152	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AC asianIndian
30	* Race–Laotian - 206	153	153	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AD laotian
31	* Race–Cambodian - 207	154	154	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AE cambodian
32	* Race–Other Asian - 299	155	155	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AF otherAsian
33	* Race–Hmong - 208	156	156	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AG hmong
34	* Race–Filipino - 400	157	157	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AH filipino
35	* Race–Native Hawaiian - 301	158	158	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AI nativeHawaiian
36	* Race–Guamanian - 302	159	159	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AJ guamanian
37	* Race–Samoan - 303	160	160	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AK samoan
38	* Race–Tahitian - 304	161	161	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AL tahitian
39	* Race–Other Pacific Islander - 399	162	162	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AM otherPaclIslander
40	* Race–White - 700	163	163	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	No	Fatal if Error	Column AN white
41	Filler	164	164	1	None	No edit	None	None	No	None	Column AO

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

**2011–12 CELDT Pre-ID Data File Layout**

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
											filler4
42	* Student's Primary Language Code	165	166	2	Alpha If 1–9, code must include a leading zero.	See Appendix B for valid Primary Language Codes	None	REQUIRED Error if Invalid	No	Fatal if Error	Column AP plCode
43	Filler	167	169	3	None	No edit	None	None	No	None	Column AQ filler5
44	Filler	170	171	2	None	No edit	None	None	No	None	Column AR filler6
45	Filler	172	176	5	None	No edit	None	None	No	None	Column AS filler7
46	* Program Participation Migrant Education	177	177	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Warning if Invalid	No	Warning if Error	Column AT ppMigrant
47	Filler	178	178	1	None	No edit	None	None	No	None	Column AU filler8
48	* Program Participation Gifted and Talented	179	179	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Warning if Invalid	No	Warning if Error	Column AV ppGate

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

## 2011–12 CELDT Pre-ID Data File Layout

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
49	* Program Participation English Learner Services	180	180	1	Alpha 1 = EL in ELD 2 = EL in ELD and SDAIE 3 = EL in ELD and SDAIE with Primary Language Support 4 = EL in ELD and Academic Subjects through Primary Language 5 = Other 6 = None 7 = Unknown	<ul style="list-style-type: none"> <li>If Test Purpose = 1 (IA) this field must be blank (invalid if marked)</li> <li>If Test Purpose = 2 (AA) this field must be 1–7 (invalid if blank)</li> </ul>	None	REQUIRED for Test Purpose = 2 (AA) Error if Invalid	Yes	Fatal if Error	Column AW ppEL
50	Filler	181	188	8	No edit	No edit	None	None	No	None	Column AX filler9
51	* Primary Disability	189	191	3	Alpha	See Appendix C for Primary Disability Codes	None	REQUIRED Error if Invalid	No	Fatal if Error	Column AY pdCode
52	* Date First Enrolled in USA School	192	199	8	Alpha (YYYYMMDD)	Edit for valid values Valid Dates: 19930101–20120630	None	REQUIRED Error if Invalid	No	Fatal if Error	Column AZ enrolledDate
53	Filler	200	230	31	None	No edit	None	None	No	None	Column BA filler10
54	* Student Receives Special Education Services at a Nonpublic, Nonsectarian School (NPS)	231	231	1	Alpha; Y = Yes, or Blank = No	Edit for valid value	Blank	Error if Invalid	Yes	Warning if Error	Column BB nps

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

## 2011–12 CELDT Pre-ID Data File Layout

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
55	* Nonpublic, Nonsectarian School (NPS) (CDS) School Code	232	238	7	Alpha; 0–9 or Blanks	If Field 54 = Y Edit for 0–9 If Field 54 = Blank, Must be Blank	Blank	Error if Invalid	Yes	Warning if Error	Column BC npsCode
56	Filler	239	246	8	None	No edit	None	None	No	None	Column BD filler11
57	* County/District of Residence (Grid only for students with IEPs. Refer to demographic instructions)	247	253	7	Alpha or Blanks  Column 247–248: County Code: Alpha Column 249–253: District Code: Alpha	Must match CDE valid CDS code list	None	Error if Invalid	Yes	Warning if Error	Column BE countyDistRes
58	* Most Recent Previous CELDT Administration (MMYYYY)	254	259	6	Alpha or Blanks Column 254–255: Alpha; 01–12 (MM) Column 256–259: Alpha; 2006 to 2011 (YYYY)  Note: For 2006, only months July–Dec apply; for 2011, only months January–June apply	See Table 1 on Page viii <ul style="list-style-type: none"><li>• If Test Purpose = 1 (IA) this field must be blank</li><li>• If Test Purpose = 2 (AA) this field must be valid</li></ul>	None	REQUIRED Error if Test Purpose = 1 and field is not Blank  Error if Test Purpose = 2 and field is Blank or Invalid	No	If Test Purpose = 1 Fatal if Error  If Test Purpose = 2 Warning if Error	Column BF prevTestDate

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

**2011–12 CELDT Pre-ID Data File Layout**

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
59	* Student's Grade During Most Recent Previous CELDT Administration	260	261	2	Alpha or Blank 00 – Kindergarten 01 – Grade 1 02 – Grade 2 03 – Grade 3 04 – Grade 4 05 – Grade 5 06 – Grade 6 07 – Grade 7 08 – Grade 8 09 – Grade 9 10 – Grade 10 11 – Grade 11 12 – Grade 12	See Table 1 on Page viii If specified, value must be Current Grade or Current Grade minus 1 through Current Grade minus 5	None	Error if Test Purpose = 1 and field is not Blank  Error if Test Purpose = 2 and field is Blank or Invalid	No	If Test Purpose = 1 Fatal if Error  If Test Purpose = 2 Warning if Error	Column BG prevGrade
60	* Most Recent Previous Listening Scale Score	262	264	3	Numeric; 220–725 or Blank	See Table 1 on Page viii	None	Error if Test Purpose = 1 and field is not Blank  Error if Test Purpose = 2 and field is Blank or Invalid	No	If Test Purpose = 1 Fatal if Error  If Test Purpose = 2 Warning if Error	Column BH prevListenSS
61	* Most Recent Previous Speaking Scale Score	265	267	3	Numeric; 140–740 or Blank	See Table 1 on Page viii	None	Error if Test Purpose = 1 and field is not Blank  Error if Test Purpose = 2 and field is Blank or Invalid	No	If Test Purpose = 1 Fatal if Error  If Test Purpose = 2 Warning if Error	Column BI prevSpeakSS

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

**2011–12 CELDT Pre-ID Data File Layout**

<b>Field Number</b>	<b>Field Name</b>	<b>Start Position</b>	<b>End Position</b>	<b>Length</b>	<b>Valid Values</b>	<b>Edits</b>	<b>Default Values</b>	<b>Edit Rules</b>	<b>Option to Bubble at Time of Testing Overrides Pre-ID</b>	<b>Validation Action</b>	<b>Column Location and Header Title for Excel File</b>
62	* Most Recent Previous Reading Scale Score	268	270	3	Numeric; 220–770 or Blank	See Table 1 on Page viii	None	Error if Test Purpose = 1 and field is not Blank Error if Test Purpose = 2 and field is Blank or Invalid	No	If Test Purpose = 1 Fatal if Error  If Test Purpose = 2 Warning if Error	Column BJ prevReadSS
63	* Most Recent Previous Writing Scale Score	271	273	3	Numeric; 220–810 or Blank	See Table 1 on Page viii	None	Error if Test Purpose = 1 and field is not Blank Error if Test Purpose = 2 and field is Blank or Invalid	No	If Test Purpose = 1 Fatal if Error  If Test Purpose = 2 Warning if Error	Column BK prevWritSS
64	* Most Recent Previous Overall Scale Score	274	276	3	Numeric; 180–761 or Blank	See Table 1 on Page viii	None	Error if Test Purpose = 1 and field is not Blank Error if Test Purpose = 2 and field is Blank or Invalid	No	If Test Purpose = 1 Fatal if Error  If Test Purpose = 2 Warning if Error	Column BL prevOverallSS
65	Filler	277	280	4	None	No Edits	None	None	No	None	Column BM filler12
66	Local Use	281	290	10	Alpha; 0–9 or All Blanks	Edit for valid values	None	None	Yes	None	Column BN localUse

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

**2011–12 CELDT Pre-ID Data File Layout**

Field Number	Field Name	Start Position	End Position	Length	Valid Values	Edits	Default Values	Edit Rules	Option to Bubble at Time of Testing Overrides Pre-ID	Validation Action	Column Location and Header Title for Excel File
67	Student's Street Address— First Line	291	320	30	Alpha or Blank The following symbols are allowed: ';' or '#' or '-' or '/' or '&'	Edit for valid value	None	Warning if Invalid	No	Warning if Error	Column BO addressLine1
68	Student's Street Address— Second Line	321	350	30	Alpha or Blank The following symbols are allowed: ';' or '#' or '-' or '/' or '&'	Edit for valid value	None	Warning if Invalid	No	Warning if Error	Column BP addressLine2
69	Student's City Name	351	370	20	Alpha or Blank	Edit for valid value	None	Warning if Invalid	No	Warning if Error	Column BQ city
70	State	371	372	2	Alpha or Blank	Edit for valid value	None	Warning if Invalid	No	Warning if Error	Column BR state
71	Student's Zip Code	373	381	9	Numeric or Blank	Edit for valid value	None	Warning if Invalid	No	Warning if Error	Column BS zip

\* A more complete description of this field is available in the Pre-ID Field Descriptions table in Appendix A.

## Appendix A: Pre-ID Field Descriptions

Field Number	Field Name	Description
7	Test Purpose	<p><b>“Initial Assessment (IA)”</b> is the administration of the CELDT to all students (in kindergarten through grade twelve) whose primary language is not English, based on a home language survey (<i>Education Code</i> Section 52164.1[a]) and who have not previously taken the CELDT, must be tested within 30 days from the date of enrollment.</p> <ul style="list-style-type: none"> <li>• Enter a “1” for Initial Assessment</li> </ul> <p><b>“Annual Assessment (AA)”</b> is the administration of the CELDT to students who have previously taken the CELDT and were identified as English Learners (EL) (in kindergarten through grade twelve) who must be tested annually during the Annual Assessment window (July 1 to October 31) until they are reclassified as Fluent English Proficient (RFEP) based on the guidelines for reclassification established by the State Board of Education (<i>Education Code</i> 313(d)).</p> <ul style="list-style-type: none"> <li>• Enter a “2” for Annual Assessment</li> </ul> <p><b>Test Purpose Rules:</b> Refer to Table 1 on Page viii of this layout.</p>
9	Delivery Name	Enter a name to have the Pre-ID labels printed in an alphabetical order based on this field, e.g., by teacher name. If this field is blank, Pre-ID labels will be printed according to the Sort Order listed on Page vii.
10	Delivery Code	Enter a numerical code to have the Pre-ID labels printed in a numerical order, e.g., by room number. If this field is blank, Pre-ID labels will be printed according to the Sort Order listed on Page vii.
12	Student’s Last Name	Enter the first 11 letters of the student’s <b>legal</b> last name. For hyphenated names, enter up to 11 letters beginning with the name preceding the hyphen. For example, for Smith-Harrison enter Smith Harri.
		<ul style="list-style-type: none"> <li>• Use only alpha characters</li> <li>• Do <b>not</b> use hyphens or apostrophes</li> </ul>
13	Student’s First Name	Enter the first 9 letters of the student’s <b>legal</b> first name. Do not use nicknames or middle names. For example, enter Kenneth not Ken or Kenny.
		<ul style="list-style-type: none"> <li>• Use only alpha characters</li> <li>• Do <b>not</b> use hyphens or apostrophes</li> </ul>
14	Student’s Middle Initial	Enter a middle initial or leave blank.
		<ul style="list-style-type: none"> <li>• Use only alpha characters</li> </ul>
15	Student ID Number (Local Use Only)	Enter the ID number assigned by the school or school district. Include leading zeros if the ID is fewer than 10 digits.
20	Statewide Student Identifier (SSID)	Enter the student’s 10-digit Statewide Student Identifier (SSID). If the SSID is unknown, it may be bubbled at the time of testing.

## 2011–12 CELDT Pre-ID Data File Layout

Field Number	Field Name	Description
21	Hispanic or Latino?	<b>500 = Hispanic or Latino:</b> A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. If field is marked "N" or left blank, one or more of the Race fields (23 through 40) must be selected.
23	Race—Black or African American	<b>600 = Black or African American:</b> Having origins in any of the black racial groups of Africa
24	Race—American Indian or Alaskan Native	<b>100 = American Indian or Alaskan Native:</b> Having origins in any of the original peoples of North, or South America (including Central America) and who maintains tribal affiliation or community attachment
25	Race—Chinese	<b>201 = Chinese:</b> Having origins in any of the original peoples of China or Taiwan
26	Race—Japanese	<b>202 = Japanese:</b> Having origins in any of the original peoples of Japan
27	Race—Korean	<b>203 = Korean:</b> Having origins in any of the original peoples of North or South Korea
28	Race—Vietnamese	<b>204 = Vietnamese:</b> Having origins in any of the original peoples of Vietnam
29	Race—Asian Indian	<b>205 = Asian Indian:</b> Having origins in any of the original peoples of the Indian subcontinent
30	Race—Laotian	<b>206 = Laotian:</b> Having origins in any of the original peoples of Laos
31	Race—Cambodian	<b>207 = Cambodian:</b> Having origins in any of the original peoples of Cambodia
32	Race—Other Asian	<b>299 = Other Asian:</b> Having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent not included above
33	Race—Hmong	<b>208 = Hmong:</b> Having origins in any of the original peoples of Thailand
34	Race—Filipino	<b>400 = Filipino:</b> Having origins in any of the original peoples of the Philippine Islands
35	Race—Native Hawaiian	<b>301 = Native Hawaiian:</b> Having origins in any of the original peoples of Hawaii
36	Race—Guamanian	<b>302 = Guamanian:</b> Having origins in any of the original peoples of Guam
37	Race—Samoan	<b>303 = Samoan:</b> Having origins in any of the original peoples of the Samoa Islands
38	Race—Tahitian	<b>304 = Tahitian:</b> Having origins in any of the original peoples of Tahiti
39	Race—Other Pacific Islander	<b>399 = Other Pacific Islander:</b> Having origins in any of the original peoples of other Pacific Islands not included above
40	Race—White	<b>700 = White:</b> Having origins in any of the original peoples of Europe, the Middle East, or North Africa

2011–12 CELDT Pre-ID Data File Layout

Field Number	Field Name	Description
42	Student's Primary Language Code	Enter the appropriate code from the Primary Language Codes Table in Appendix B on page 18. A student's primary language is initially identified on a home language survey.
46-49	Program Participation	<p>Enter all the specially funded programs in which the student participated during this school year. Enter Y = Yes or Blank = No.</p> <p><b>Migrant Education:</b> student has a state-assigned migrant student identification number</p> <p><b>Gifted and Talented:</b> student is participating in a Gifted and Talented program</p> <p><b>English Learner Services</b></p> <p>If the student is an English learner (EL), mark <b>one</b> of the following:</p> <p><b>EL in ELD (=1):</b> student is receiving a program of only English Language Development (ELD)</p> <p><b>EL in ELD and SDAIE (=2):</b> student is receiving a program of ELD and instruction in at least two academic subjects required for promotion or graduation through Specially Designed Academic Instruction in English (SDAIE)</p> <p><b>EL in ELD and SDAIE with Primary Language Support (=3):</b> student is receiving a program of ELD and instruction in at least two academic subjects required for promotion or graduation through SDAIE facilitated by primary language support</p> <p><b>EL in ELD and Academic Subjects through Primary Language (=4):</b> student is receiving a program of ELD and instruction in at least two academic subjects required for promotion or graduation taught primarily through the student's primary language</p> <p><b>Other (=5):</b> student is receiving an EL instructional service not described by one of the above options</p> <p><b>None (=6):</b> student is not receiving any EL instructional services</p> <p><b>Unknown (=7):</b> student's program is unknown</p> <p>If the Test Purpose is Annual Assessment, this field must contain a value of "1–7" and must not be blank. Note that if a value is entered in this field indicating EL services, the Test Purpose in field 7 must be "2" (Annual Assessment) and the program entered for the EL should match the program for which the student was counted for the annual Language Census.</p>
51	Primary Disability	<p><b>Every student with or without a disability must have an entry in this field.</b></p> <ul style="list-style-type: none"> <li>• Enter "000" for all students not receiving special education services, including students with Section 504 Plans.</li> <li>• For every student receiving special education services, enter the 3-digit disability code from the student's IEP. Refer to Primary Disability Codes in Appendix C on page 19.</li> </ul>

2011–12 CELDT Pre-ID Data File Layout

Field Number	Field Name	Description
52	Date First Enrolled in USA School	Alpha. Enter the date when the student first enrolled in school in the United States or one of its territories (Puerto Rico, Guam, Samoa, Virgin Islands, etc.) <ul style="list-style-type: none"> <li>• Enter four digits for year</li> <li>• Enter two digits for month</li> <li>• Enter two digits for day</li> </ul>
54	Student Receives Special Education Services at a Nonpublic, Nonsectarian School (NPS)	Enter Y for students enrolled in an NPS as indicated in the IEP. For students with a “Y” in this field, Field 51 must include a valid disability code and Field 55 must include the seven-digit NPS school code.
55	Nonpublic, Nonsectarian School (NPS) Code	Enter the 7-digit school code if a student receives services in a nonpublic, nonsectarian school (NPS). Field 51 must include a valid disability code and Field 54 must be “Y”. The NPS School Code is the last seven digits of the nonpublic, nonsectarian school’s CDS Code. To find the code, go to <a href="http://www.cde.ca.gov/re/sd/">http://www.cde.ca.gov/re/sd/</a> . Select the <i>Nonpublic, Nonsectarian Schools</i> radio button. If the school is outside of California, scroll down to the bottom of the County Name list and select Non-California. Select the <i>Search</i> button.
57	County/District of Residence (Grid <b>only</b> for students with IEPs—Refer to demographic instructions).	If the student is receiving special education services through a county office of education, a SELPA, or a district other than the student’s district of residence, enter the 2-digit county and 5-digit district code for the student’s County/District of Residence. <b>If the student does not have an IEP, this field must be blank.</b>
58	Most Recent Previous CELDT Administration (MMYYYY)	If the student has taken the CELDT previously, enter the month and year when the CELDT was taken and which corresponds to the grade and scale scores in Fields 59–64. (See Table 1 on Page viii.) <b>Note: For 2006, only months July–Dec apply; for 2011, only months January–June apply.</b>
59	Student’s Grade During Most Recent Previous CELDT Administration	If the student has taken the CELDT previously, this grade must be equal to current grade or current grade minus 1 through current grade minus 5 and must correspond to the scale scores and administration provided in Fields 58 and 60–64. (See Table 1 on Page viii.)
60	Most Recent Previous Listening Scale Score	If the student has taken the CELDT previously, enter the Listening Scale Score from the most recent year prior to the current year for which student’s results are available. (See Table 1 on Page viii.)
61	Most Recent Previous Speaking Scale Score	If the student has taken the CELDT previously, enter the Speaking Scale Score from the most recent year prior to the current year for which student’s results are available. (See Table 1 on Page viii.)
62	Most Recent Previous Reading Scale Score	If the student has taken the CELDT previously, enter the Reading Scale Score from the most recent year prior to the current year for which student’s results are available. (See Table 1 on Page viii.)
63	Most Recent Previous Writing Scale Score	If the student has taken the CELDT previously, enter the Writing Scale Score from the most recent year prior to the current year for which student’s results are available. (See Table 1 on Page viii.)

2011–12 CELDT Pre-ID Data File Layout

<b>Field Number</b>	<b>Field Name</b>	<b>Description</b>
64	Most Recent Previous Overall Scale Score	If the student has taken the CELDT previously, enter the Overall Scale Score from the most recent year prior to the current year for which student's results are available. (See Table 1 on Page viii.)

## Appendix B: Primary Language Codes

Code	Language Name	Code	Language Name
56	Albanian	51	Kurdish (Kurdi, Kurmanji)
11	Arabic	47	Lahu
12	Armenian	10	Lao
42	Assyrian	07	Mandarin (Putonghua)
61	Bengali	64	Marathi
13	Burmese	48	Marshallese
03	Cantonese	44	Mien (Yao)
36	Cebuano (Visayan)	49	Mixteco
54	Chaldean	40	Pashto
20	Chamorro (Guamanian)	41	Polish
39	Chaozhou (Chiuchow)	06	Portuguese
15	Dutch	28	Punjabi
16	Farsi (Persian)	45	Rumanian
05	Filipino (Pilipino or Tagalog)	29	Russian
17	French	30	Samoan
18	German	52	Serbo-Croatian (Bosnian, Croatian, and Serbian)
19	Greek	60	Somali
43	Gujarati	01	Spanish
21	Hebrew	46	Taiwanese
22	Hindi	63	Tamil
23	Hmong	62	Telugu
24	Hungarian	32	Thai
25	Ilocano	57	Tigrinya
26	Indonesian	53	Toishanese
27	Italian	34	Tongan
08	Japanese	33	Turkish
65	Kannada	38	Ukrainian
09	Khmer (Cambodian)	35	Urdu
50	Khmu	02	Vietnamese
04	Korean	99	All other non-English languages

**Appendix C: Primary Disability Codes**

<b>Code</b>	<b>Primary Disability Types</b>
000	Student receives no Special Education Services
210	Mental Retardation (MR)
220	Hard of Hearing (HH)
230	Deafness (DEAF)
240	Speech or Language Impairment (SLI)
250	Visual Impairment (VI)
260	Emotional Disturbance (ED)
270	Orthopedic Impairment (OI)
280	Other Health Impairment (OHI)
290	Specific Learning Disability (SLD)
300	Deaf-Blindness (DB)
310	Multiple Disabilities (MD)
320	Autism (AUT)
330	Traumatic Brain Injury (TBI)

***END OF DOCUMENT***