


California English Language Development Test (CELDT)

CELDT Live! 2A: 2010-11 Ordering, Training Workshops, New District Coordinator Assistance

Tuesday, February 23, 2010


CALIFORNIA DEPARTMENT OF EDUCATION
Jack O'Connell, State Superintendent of Public Instruction



Welcome

- Welcome by Aileen Allison-Zarea, CELDT Consultant, CDE
- Presenters:
 - Caroline Fahmy, Educational Data Systems
 - Amy Barr, Sacramento County Office of Education (SCOE)
- Presentation Facilitator:
 - Rich Walker, SCOE


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CELDT Live! 2A Overview

- Test Materials Ordering
 - Basics and New Features
 - Placing an Initial Order
 - Receiving and Inventorying Test Materials
- Scoring Training of Trainers (STOT)
 - Schedule and Locations
 - Registration
 - What's New for STOT
- A New Resource for District Coordinators
- Questions & Answers

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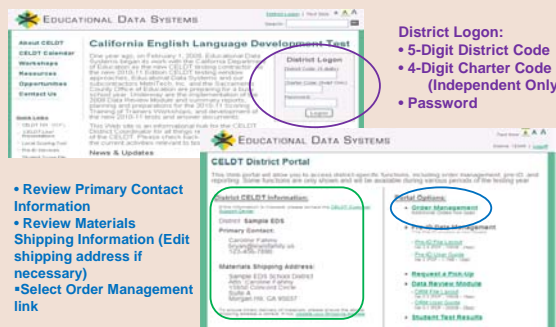


Test Materials Ordering Basics

- Purpose: Establish estimated English Learner enrollments and order test materials for 2010-11
- Ordering Window:
 - March 1 to March 19, 2010
- Access the Ordering System on Secure District Portal at www.celdt.org
 - CELDT District Coordinators must obtain 2010-11 secure passwords prior to ordering

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Test Materials Ordering Basics (cont.)




District Logon:

- 5-Digit District Code
- 4-Digit Charter Code (Independent Only)
- Password

CELDT District Portal:

- Review Primary Contact Information
- Review Materials Shipping Information (Edit shipping address if necessary)
- Select Order Management link


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Test Materials Ordering Basics (cont.)

- Additional Orders:
 - 2009-10 Test Materials
 - Testing through June 30, 2010
 - **Deadline for ordering June 21, 2010**
- Initial Orders:
 - 2010-11 Test Materials
 - Testing from July 1, 2010 to June 30, 2011
 - **Order window open from March 1 to March 19, 2010**


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New Features for 2010-11

- Order summary entry screen
 - A matrix of schools and grades with estimated order quantities
- Order different quantities of Test Books and scannable Answer Books (optional)
- Downloadable spreadsheet template
 - A spreadsheet of schools and order quantities pre-populated with 2009-10 testing quantities

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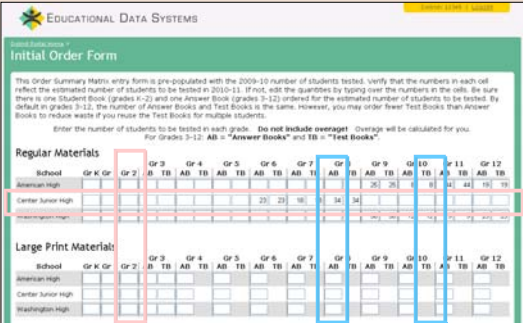


Placing an Initial Order

- Two options for placing your order:
 - 1) Edit order quantities on Summary Matrix
 - Order quantities pre-populated with 2009-10 number of students tested
 - 2) Download and edit order quantities on spreadsheet template
 - Order quantities pre-populated with 2009-10 number of students tested

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Order Summary Matrix - New



EDUCATIONAL DATA SYSTEMS

Initial Order Form

This Order Summary Matrix entry form is pre-populated with the 2009-10 number of students tested. Verify that the numbers in each cell reflect the estimated number of students to be tested in 2010-11. If not, edit the quantities by typing over the numbers in the cells. Be sure there is one Student Book (grades K-2) and one Answer Book (grades 3-12) ordered for the estimated number of students to be tested. By default in grades 3-12, the number of Answer Books and Test Books is the same. However, you may order fewer Test Books than Answer Books to reduce waste if you reuse the Test Books for multiple students.

Enter the number of students to be tested in each grade. Do not include overage! Overage will be calculated for you. For Grades 3-12: AB = "Answer Books" and TB = "Test Books".

Regular Materials

| School | Gr K | Gr 1 | Gr 3 | | Gr 4 | | Gr 5 | | Gr 6 | | Gr 7 | | Gr 8 | | Gr 9 | | Gr 10 | | Gr 11 | | Gr 12 | |
|--------------------|------|------|------|----|------|----|------|----|------|----|------|----|------|----|------|----|-------|----|-------|----|-------|----|
| | | | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB |
| American High | | | | | | | | | | | | | | | | | | | | | | |
| Center Junior High | | | | | | | | | | | | | | | | | | | | | | |
| Washington High | | | | | | | | | | | | | | | | | | | | | | |

Large Print Material

| School | Gr K | Gr 1 | Gr 3 | | Gr 4 | | Gr 5 | | Gr 6 | | Gr 7 | | Gr 8 | | Gr 9 | | Gr 10 | | Gr 11 | | Gr 12 | |
|--------------------|------|------|------|----|------|----|------|----|------|----|------|----|------|----|------|----|-------|----|-------|----|-------|----|
| | | | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB |
| American High | | | | | | | | | | | | | | | | | | | | | | |
| Center Junior High | | | | | | | | | | | | | | | | | | | | | | |
| Washington High | | | | | | | | | | | | | | | | | | | | | | |

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Order Summary Matrix (cont.)

| School | Gr K | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | Gr 9 | Gr 10 | Gr 11 | Gr 12 |
|--------------------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|
| American High | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB |
| Carter Junior High | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB |
| Washington High | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB | TB | AB |
| Totals: | | | | | | | | | | | | | |

Spreadsheet Template - **New**

- Edit 2009-10 number of students tested
– Three tabs: Regular, Large Print, and Braille

| School Name | Student Book Count | Student Book Count | Test Book Count | Answer Book Count | Test Book Count | Answer Book Count | Test Book Count | Answer Book Count | Test Book Count | Answer Book Count | Test Book Count | Answer Book Count |
|-------------|--------------------|--------------------|-----------------|-------------------|-----------------|-------------------|-----------------|-------------------|-----------------|-------------------|-----------------|-------------------|
| School Aaa | 12 | 13 | 15 | 17 | 19 | 21 | 23 | 25 | 27 | 29 | 31 | 33 |
| School Bbb | 26 | 27 | 28 | 29 | 31 | 31 | 33 | 33 | 35 | 35 | 37 | 37 |
| School Ccc | 11 | 12 | 13 | 14 | 14 | 16 | 16 | 18 | 18 | 20 | 20 | 22 |
| School Ddd | 17 | 18 | 19 | 20 | 20 | 22 | 22 | 24 | 24 | 26 | 26 | 28 |
| School Eee | 18 | 19 | 20 | 21 | 21 | 23 | 23 | 25 | 25 | 27 | 27 | 29 |



Receive and Inventory Test Materials

- Districts will receive test materials between June 1 and June 14, 2010
- Inventory test materials immediately:
 - report shortages and overages no later than **August 2, 2010**
 - **Shortages** – your district did not receive everything stated on the packing list or is missing boxes
 - **Overages** – your district received more than what was stated on the packing list



Scoring Training of Trainers Workshops

- 2010-11 Scoring Training of Trainers (STOT) Workshops reduced from 24 to 15
- Allotment of participants per district possibly reduced
 - A waiting list will be available
- Districts and County Offices offering facilities
- Coffee and tea available (no continental breakfast)

STOT Workshop Schedule and Locations

| Date | Location | Date | Location |
|----------|------------------|-----------|-------------|
| April 15 | Sacramento | May 10 | Bakersfield |
| April 20 | San Jose | May 13 | Stockton |
| April 22 | San Diego | May 18 | Redding |
| April 27 | Downey | May 19 | Hayward |
| April 28 | Costa Mesa | May 20 | Santa Rosa |
| April 29 | Long Beach | August 24 | Costa Mesa |
| May 4 | Rancho Cucamonga | August 31 | Sacramento |
| May 5 | Burbank | | |



STOT Registration

- Registration opens March 1, 2010
- All districts and independent charter schools must register through secure District Portal - **New**
 - Register to attend a state-sponsored workshop
 - Choose to attend a local or regional training workshop



Local and Regional Trainings

- District and County Offices of Education will be hosting local and regional trainings
 - Call the Customer Support Center to list your local/regional workshop on the main CELDT Web site
 - Trainer MUST have attended a STOT
- Training materials may be purchased (on a cost recovery basis)


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Local and Regional Trainings (cont.)

- Select the local and regional training option

| | |
|--|--|
| <p>Location 13 8/20/2010 SANTA ROSA AREA</p> <p>Veterans Memorial Hall 1351 Maple Avenue Santa Rosa, CA 95404 707-565-2041</p> | <p>Location 14 8/24/2010 COSTA MESA AREA</p> <p>Orange County DOE 200 Kalmus Drive Costa Mesa, CA 92626 714-965-4064</p> |
| <p>Location 15 8/31/2010 SACRAMENTO AREA</p> <p>TSD</p> | <p>Location 16 LOCAL/REGIONAL TRAINING</p> <p>Our District will be attending a local/regional training, instead of one of the above.</p> |


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Confirmation E-Mail

- Confirmation e-mail will be sent within five days of Request to Attend
 - Waiting list registrants will also be sent confirmation e-mails within five days
 - Confirmation e-mail copied to district coordinator - **New**
- One week prior to the workshop, a reminder e-mail will be sent to registrants
 - Waiting list registrants will be notified of available seats the week prior to the workshop


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New for STOT 2010-11

- Overview of new format and layout of materials; new administration procedures
- Oral vocabulary training
- Increased trainer's notes
- Increased number of samples
- Online training and calibration modules
- Kindergarten and grade one (K-1) writing training with final rubrics
- New DVD menu and K-1 footage

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District Coordinator Resources

- New Resource for CELDT District Coordinators
 - See www.celdt.org/resources/newCDC
 - Listing of resources and information, including:
 - The superintendent's designation form
 - The downloadable Test Coordinator's Manual
 - The CELDT and the CDE Web sites
 - The CELDT Live! training archives
 - STOT Registration
 - The Local Scoring Tool and Pre-ID

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District Coordinator Resources (cont.)

| Resource | Location |
|---|---|
| Superintendent's Designation of CELDT District Coordinator Form This form must be filled out and signed by the district's superintendent each year and sent to Educational Data Systems | <ul style="list-style-type: none"> • http://www.celdt.org/documents/2010-11/CELDT_Superintendents_Designation_Form_2010-11.pdf |
| CELDT Test Coordinator's Manual A document containing the deadlines, processes and procedures for packing and shipping test materials to Educational Data Systems for scoring | <ul style="list-style-type: none"> • The district receives two copies in test materials shipment each year • http://www.celdt.org/resources/archives/ |
| CELDT Web site An informational hub containing: <ul style="list-style-type: none"> • CELDT calendar of events • Workshop and training schedules and registration • Frequently Asked Questions (searchable) | <ul style="list-style-type: none"> • www.celdt.org |

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For More Information

- CELDT Contractor, Educational Data Systems:
 - E-mail: support@celdt.org
 - Telephone: 866-850-1039
 - Web: <http://www.celdt.org>
- CDE CELDT Office:
 - E-mail: celdt@cde.ca.gov
 - Telephone: 916-319-0784
 - Web: <http://www.cde.ca.gov/ta/tg/el/>



Questions and Answers

Thank you for attending
CELDT Live! 2A:
2010-11 Ordering, Training Workshops,
New District Coordinator Assistance

Join us for **CELDT Live 2B: What's New for**
2010-11 March 30, 3:30 p.m.

See www.celdt.org/workshops/live for dates
and times of upcoming **CELDT Live!** online
trainings and for this presentation archive
