

CELDT LIVE! 2B: What's New for 2010-11

Presentation Transcript

SLIDE 1 - Good afternoon. We would like to welcome you to CELDT Live! 2B. This presentation is the second online training for the 2010-11 administration of the CELDT. If you are experiencing any issues using WebEx please contact WebEx customer service at 866-229-3239. That number again is 866-229-3239.

If you have questions during this presentation, please send them to us by using the chat feature. The chat feature is located on your WebEx toolbar. You may need to expand the toolbar by selecting the icon that looks like a speaking bubble. Once expanded you can type your question in the text box and select send. At the end of the presentation we will address as many questions as we can.

PowerPoint slides and full transcripts of this presentation are posted in the Workshops section of the CELDT Web site at www.celdt.org if you wish to print them and follow along. We will now begin the presentation.

SLIDE 2 - Hello, I am Lily Roberts, manager of the CELDT program at the California Department of Education. I want to welcome you to our CELDT Live! 2B presentation which covers What's New for the 2010-11 administration of the CELDT. Note that all of these changes also will be discussed at the Scoring Training of Trainers Workshops and will be included in the STOT training binder.

Our presenters today will be Amy Barr, the CELDT Coordinator from the Sacramento County Office of Education and Caroline Fahmy, the CELDT Project Manager from Educational Data Systems.

Our facilitator today will be Rich Walker, CELDT project specialist from Sacramento County Office of Education. Rich will monitor and respond to the questions that come from our audience during the presentation and facilitate the Q&A at the end of the session.

SLIDE 3 - Today's presentation will cover many topics:

- We will describe the new field testing plan,
- Test materials changes,
- STOT Workshop Changes and What's New for STOT,
- Demographic page changes,
- Request a Pick-up changes,
- Test Coordinator's Manual and
- School/Group List changes, and ending with a few
- Important Reminders
- The contact information for more questions, and a
- Question & Answers session

Now I'd like to introduce Amy Barr. Let's get started.

Slide 4 - Thank you Lily. The biggest change for the 2010-11 Edition of the CELDT is the new field testing plan. In this new plan, all districts in the state will receive Form 1, which contains no field test items, and only a few hundred selected districts and schools in the state will be assigned a field test form. Districts that have no schools in the field test sample will only use Form 1 year round.

This plan will reduce the field test burden across schools and districts statewide by better aligning the number of student responses needed for the field test analysis with the number of students being tested on each item. We estimate that this plan will save approximately 200,000 hours of testing time for approximately 1.3 million students each year.

The Form 1 distribution plan and new field test plan also bring a redesign of the test materials. The redesign will reduce costs associated with development, book design and layout, printing, shipping, and scanning.

The new plan is designed to simplify the CELDT program and test administration overall.

Slide 5 - This new plan reduces the number of field test forms from ten in previous years to five: Form 1 will again contain no field test items and Forms 2-6 will have both the operational test items found in Form 1 and some field test items.

Of the 1400 districts statewide testing in CELDT, only about one in four will be selected to participate in the field test in any given year, and only a subset of the district's schools may be selected. The sampling plan will rotate districts and schools in and out of the field test program across multiple years so that each district may only participate in field testing every two or three years. Districts will be notified of the selected field test schools in April.

Schools selected for the field test sampling plan will be assigned one of the five field test forms to be used with all students in all grade spans during the Annual Assessment window. Field testing will be mandatory for the schools in the sampling plan and it is imperative that the few schools who are assigned a field test form properly administer and participate in the field test. Once the field test form is exhausted, the school may begin using Form 1, available from the district's overage. Materials for 2010-11 will be similar to previous years:

SLIDE 6 - The 2010-11 Edition test materials will all have a new look and feel, with pictures of students on the covers. This slide shows the cover of the Grades 3-5 Test Book and the color sequence for this year: grades K-1 will be red, grade 2 will be brown, which is a new color for CELDT, grades 3-5 will be green, grades 6-8 purple, and grades 9-12 blue.

- One consumable Student Book for each student to be tested in kindergarten and grades 1 and 2
- One reusable Test Book and one consumable Answer Book for each student to be tested in grades 3 through 12
- And the Examiner's Manual applicable to the grade and form being tested

SLIDE 7 - In an effort to simplify administration, save printing costs, and save paper, the Examiner's Manual and Scoring Guide have been combined into one document, called the Examiner's Manual. The Examiner's Manual has also been split by form so that there is now a Form 1 Examiner's Manual

and a Forms 2-6 Examiner's Manual, which contains the field test form instructions. Only schools chosen to participate in the field test will receive the Forms 2-6 Examiner's Manuals.

Beginning this year, all the materials needed for local scoring, including student sample responses for Speaking and Writing, and information necessary to complete the Student Score Sheet, will be included in the Examiner's Manual for each grade span.

Also new this year, we now have separate grades K-1 and grade 2 Examiner's Manuals

SLIDE 8 - Another important change in the Examiner's Manuals for grades 3-12, is that the specific directions for administering the Speaking domain and all of the test questions have been moved from the student Answer Book to the Examiner's Manual. Note that for Grades K-1 and Grade 2, specific directions for Speaking remain in the Student Book. In addition, at all grades, the specific directions for Listening, Reading, and Writing, and cue pictures for Speaking are located next to the items and their directions in the manuals. For Writing, the rubrics are included in the Scoring section of the manual.

The scoring guides with anchor samples are placed on the opposite page from the specific directions.

Examiners will now read from the Examiner's Manual and bubble in the student Answer Book.

SLIDE 9 - Another important change to the test materials is the order of the scoring and response bubbles for constructed-response items within the Student and Answer books.

All the answer bubbles are now ordered low to high from left to right. Notice on the speaking score sheet on this slide that the bubbles for Oral Vocabulary are: "no response," "incorrect," and "correct."

Because this is new and will have a big impact on students if the wrong bubbles are marked, test examiners must be careful to recognize this change and fill in the appropriate score bubbles.

SLIDE 10 - There is another change in the test materials that I want to point out. This change applies to all four domains and all grade spans.

In the past, answer choices for multiple-choice questions were labeled with numbers. Now, the answer choices for multiple-choice items will all be labeled with the letters A, B, C, and D.

SLIDE 11 - As was stated previously, for Grades 3-12, the test questions and specific directions for administering the Speaking domain have been moved from the student's Answer Book to the Examiner's Manual. Therefore the answer books are now smaller, with fewer pages.

Another change for grades 3-12 is to the Writing sections. In the past, students were read directions, looked at the pictures in the Test Book, and wrote their response in the Answer Book.

To ease the burden of students having to make the transfer between two books, the directions, prompt pictures, and response boxes are now all in the Answer Book as shown in this picture. Students will close their Test Books after taking the Writing Grammar and Structure multiple-choice items, and use just their Answer Books to compose writing responses. This applies to both the Writing Sentences and Short Composition sections.

SLIDE 12 - Now, let's talk about the test materials changes for kindergarten and grade 1. The test items for all four domains are now in a single consumable Student Book. And, like the upper grades, the examiner directions have been moved to the Examiner's Manual. As mentioned earlier, the grade K-1 Examiner's Manual is now separate from the grade 2 Examiner's Manual.

Additionally, thanks to input from the field through letters, e-mails, and focus groups, several major improvements have been made to the inside of the K-1 Student Books.

Test examiners provided feedback that materials could be friendlier to left handed students. Therefore, items requiring copying have been changed so that they are placed vertically, two per page, as shown on this slide.

Also, last year students were given an empty box to write in, which created interpretation and scoring issues. Feedback provided from the field influenced a change for this year's exam. It was decided that boxes with hash-lines should be used as many young students are familiar with this writing tool, and this will allow scorers to better interpret upper and lower case letters.

And finally, the font has been changed for ease of readability and copying.

SLIDE 13 - We have completed the discussion of the major test materials changes. Now let's move on to test administration changes.

The biggest change in test administration is that directions about prompting have been revised to be more precise for Oral Vocabulary.

Additionally, for all grades, test examiner's are allowed to repeat questions if requested by the student. This information is now a part of the Test Administration Tables in all Examiner's Manuals

This information is now a part of the Test Administration Tables in all Examiner's Manuals.

Details about these changes will be provided at the STOT training. The Sacramento County Office of Education is again excited to be a part of the Scoring Training of Trainers Workshops. This year has brought about many changes due to budget restrictions including a significant reduction in the number of workshops, from 24 last year to 15 this year.

SLIDE 14 - Although larger venues were secured for many locations, it was not possible to offer the previous 2,400 spots and therefore, some districts experienced a reduction in the number of participant seats allotted, although a waiting list system has been established.

If you do not know the number of seats assigned to your district, you may either logon to the workshop registration page, or you can call the customer support center and they will be able to provide it to you. We understand that with fewer trainings statewide, districts will be traveling farther to attend state-sponsored trainings. We want to give thanks to district and county offices of education statewide who are willing to host local and regional trainings.

SLIDE 15 - A web page has been created listing the local and regional workshops that we are aware of. If a local agency would like to advertise its workshop on this page, please call the CELDT Customer Support Center. To host a training workshop, the trainer **MUST** have attended a state-sponsored 2010-11 STOT training.

Also, to reduce the burden on regional trainers and meeting organizers, the Sacramento County Office of Education will make the training materials available for a small fee to recover the cost of duplication and shipping. The price list and order form will be available from the Customer Support Center. This is being offered as a service to help districts statewide save time duplicating Trainers Kit binders, CD's and DVD's.

SLIDE 16 - All districts must either register to attend one of the state-sponsored STOT training workshops or choose to attend a local or regional CELDT training. If you choose to attend a local or regional training, you must still logon to the STOT registration Web site and submit a Register to Attend request confirming with us that you will be attending a workshop. If you have chosen to attend, or are registering others in your district to attend a local or regional CELDT training, register for Location 16, local/regional training. This lets us know that the registrant will not be attending a statewide training and we can give your allocated seat to another district.

Note that the STOT registration system will close on August 24, 2010, so you must logon to register for a workshop or indicate that you or your staff will attend a local or regional workshop by that deadline.

SLIDE 17 - You don't want to miss the training this year! There are some important new aspects of the 2010-11 administration that will be covered.

This year a training on the scoring of the Oral Vocabulary section of the exam has been added to the workshop.

We have also expanded the trainer's notes for ease of replicating the training, as well as provided additional training samples.

Additionally, we have added online training and calibration modules. The K-1 writing training will include the final rubrics used to score the 2009-10 K-1 exams.

And finally, the DVD has been updated to include the new test materials as well as new footage of the administration of the K-1 test.

We look forward to seeing you at this year's training.

Now I will turn the presentation over to Caroline who will wrap up with our final topics for today. Thank you, Amy. I will be talking today about changes we've made to the student demographic pages of the Student and Answer Books and some of the ancillary materials, as well as changes to some of district and site coordinator procedures.

SLIDE 18 - The demographic pages have been redesigned slightly to correspond with the new look of the test books. At grades 3-12, where a scannable Answer Book is required, a small version of the picture that is on the Test Book and Examiner's Manual is also on the Answer Book. The pictures on the K-1 and grade 2 scannable Student Books match the picture on the corresponding Examiner's Manuals.

We've also added instructions within the Pre-ID label box that nothing should be written inside the box. This area is to be used only for the Pre-ID label. If your district does not use Pre-ID labels, do not write anything in this area. The only areas where you may write on the demographic pages are in the grid boxes for that purpose. We also ask that you do not use your own labels in lieu of writing in the student names or other information in the grid boxes. Labels severely impact the scanning of the Student and Answer books and will cause a delay in processing.

Another change to the demographic page is that the bubble used to designate the test form was removed. Each test form now has its own unique Answer Book, thus this bubble is no longer necessary.

Let's move to the back of the demographic page.

SLIDE 19 - On the back of the demographic page, the ethnicities in Box 17 - Part 2 are now listed alphabetically by major category.

Additionally, all of the “most recent previous” CELDT data fields –the Previous Test Date, Previous Scale Scores, and Previous Grade- have been moved so the grids are all right next to each other.

And, finally, all of the field boxes on both sides of the demographic pages have been renumbered. If your district uses these numbers for any purpose, please review the new numbering sequence prior to pulling data from your information systems. These and other changes will be reflected in the 2010-11 Pre-Identification Layout that will be available to districts in June.

SLIDE 20 - Let’s move on to changes we’ve made for requesting a pickup of scorable materials.

In order to simplify the process of returning scorable materials to Educational Data Systems, the monthly deadlines to request a pick-up have been changed to coincide with the last working day of each month, with two exceptions: the end of the Annual Assessment (AA) window, and the end of Initial Identification (II) window. For the AA window, given the volume of materials that districts must gather, organize, package up and ship, we give a few extra days after the end of October to request a pick-up. The deadline this year for requesting a pick up is November 8th. At the end of the school year, or the end of the II window, districts have until July 1st to request a pick-up of all remaining II scorable materials.

Additionally, with the exception of the end of the AA window and the end of the II window, there will be no “On Your Own” shipping deadlines. Educational Data Systems will process all materials within 6-8 weeks of their receipt, and assign the test results to the month in which they were received. If a district misses the November 8th AA deadline to request a pick-up the district may ship materials to Educational Data Systems at their own request a pick up, the district may ship materials to Educational Data Systems at their own expense, but the shipment must arrive no later than November 15, 2010. A similar deadline is defined at the end of the II window. The deadline for receiving the II window materials is July 8, 2011.

These deadlines are all detailed on the inside front cover of the 2010-11 Edition Test Coordinator’s Manual.

SLIDE 21 - The Test Coordinator’s Manual has been completely redesigned for the 2010-11 Edition. The focus of this manual is now on the district and site coordinator duties. With that in mind, the instructions on filling out the demographics pages have been moved to the Examiner’s Manuals.

There are also several new sections. A section on testing irregularities and security breaches has been added as well as a form for reporting such incidents.

Additional sections have been added on who should take the CELDT, Special Testing Situations, like when students leave or arrive in the middle of testing, alternate assessments and what that means for CELDT scores, and returning and destroying nonscorable and unused materials.

And finally, the inside back cover of the manual explains charges that could be assessed for work beyond the scope of the CELDT contract. This includes situations such as reprinting and shipping Test Coordinator’s Kits and Group Identification Sheets, or returning materials to the district that may have been inadvertently shipped to Educational Data Systems as scorable materials.

SLIDE 22 - This slide shows the 2010-11 School/Group List. Although it looks similar to what has been used in the past, there are two important changes.

First, all grades, K to 12, have been pre-printed on the form. Your schools will simply fill in the total number of student documents they are returning for scoring next to the appropriate grade. Note that the schools should only return one group of documents per grade, each with one Group Identification Sheet placed on top. If your schools make more than one group per grade, ask them to combine the groups and provide only one group of documents per grade for that shipment.

Second, this document is now a scannable form. One master School/Group List per school is provided in the Test Coordinator's Kit, however districts and schools may still make photocopies of this document, as needed, for returning monthly tests for processing. If you make photocopies, please be sure to make them on white paper only.

SLIDE 23 - On the next two slides we have a few important reminders related to some of the ancillary test materials.

Educational Data Systems provides 12 scannable Group Identification Sheets per grade per school. This is enough to return one group of documents per grade each month of the 2010-11 testing window. The GIS sheets are pre-coded with the district and school names and CDS code, but they may be used for any grade at that school. If additional GIS sheets are needed, they may be obtained from the district's overage or ordered through the additional orders Web site.

If your district does not place a test materials order for a school or if a new school opened after the ordering window closed, you will not receive a Test Coordinator's Kit for that school in the upcoming test materials shipment. These kits contain the Test Coordinator's Manual, the pre-printed GIS, and the master School/Group List. If you need to order a school Test Coordinator's Kit for these schools, please call the CELDT Customer Support Center.

SLIDE 24 - And finally, districts must not return non-scorable or unused test materials with the scorable materials shipments. Many times we receive these materials at the end of the AA window, but all CELDT materials must be retained at the district and schools to be used for testing students who enter the district throughout the year and who have not taken the CELDT. . If we receive unused or non-scorable materials with the scorable test materials, it may impact the turnaround time for receiving reports.

After the end of the school year, the test materials destruction window opens. At that time, districts will have the option of securely destroying the materials on site and providing a certificate of destruction, or shipping the materials to Educational Data Systems for secure destruction.

More information about the test materials destruction process will be sent to districts toward the end of the administration year. For more information about this year's CELDT, or if you have any questions, please contact the Customer Support Center at the contact information on this slide.

SLIDE 25 - You may also contact the CDE CELDT office for issues or questions related to the CELDT program, policy and regulations.

SLIDE 26 - Thank you very much for attending the CELDT Live! 2B training. Please join us for the next CELDT Live! on May 18th, where we will be discussing test administration and the information contained in the 2010-11 Test Coordinator's Manual. Note that this topic is a change from what was previously published. Check the dates and times on the CELDT Web site for additional presentations coming up in the next several months.

We will now open up the session to questions and answers. You may submit additional questions at this time using the Question and Answer feature of the WebEx system. Rich, do you have any questions for us?

Yes. The first one is:

Q: Why can't we destroy all of the unused and non-scorable materials and keep just enough for the initials that come into the district?

A: The CELDT Regulations require that districts retain all CELDT test materials for testing throughout the year. Additionally, in order to provide quick turnaround of reports, the contractor must be able to easily and efficiently distinguish the scorable materials from the non-scorable materials. Lastly, to keep the process of destruction organized, the contractor is required to destroy the previous administration's materials only once per year.

Q: What if we test students at a centralized testing center, do we need to look up which school each student belongs to to see if that school is a field test school?

A: Yes. If your district tests centrally, you must test individual students with the form assigned to the school the student belongs to. The field test plan is dependent on a random sample of students. Testing centrally may not provide a random enough sample.

Thank you very much. That ends our presentation today.