

**E-Mail to All CELDT District Coordinators
Announcing First CELDT Live! WebEx Presentation**

Subject: *CELDT Live!* WebEx Presentation

Dear CELDT District Coordinator:

To help get information out to the field about the 2009-2010 California English Language Development Test (CELDT), Educational Data Systems, the new contractor for the CELDT, is planning a series of WebEx presentations called *CELDT Live!*.

CELDT Live! presentations will cover practical information you will need to know to implement the CELDT at your district. Topics will include such things as ordering test materials, changes to the 2009-2010 Edition of the CELDT, uploading pre-ID data files, receiving and inventorying test materials, and packaging and returning test materials for scoring.

At the end of each WebEx presentation, you will be able to submit written questions using a "chat" feature. For future reference, or if you are unable to join the live session, each *CELDT Live!* WebEx presentation will be archived. For a listing of session dates, topics, and to access the *CELDT Live!* archives, please visit the new CELDT Web site at <http://www.celdt.org/workshops/live/>. We think these presentations will be a great way for you to have timely, 24-hour access to important CELDT information throughout the year.

Details about our first *CELDT Live!* WebEx presentation are:

Title: *CELDT Live!* 1A: Welcome and Ordering 2009-2010 CELDT Materials
Date: Tuesday, March 17, 2009
Time: 3:30 p.m. to 4:30 p.m.

Pre-registration is not required for this event. To participate, simply go to <http://www.celdt.org/workshops/live/> and click on the login information link under the *Upcoming Presentations* section, or [click here](#). This will connect you to the WebEx and the phone conference. You can log in up to 15 minutes early.

As an option, you can also participate by telephone only. To do so, call **XXX-XXX-XXXX** to join in.

We hope that you will join us for our first *CELDT Live!* WebEx presentation on March 17, 2009.

If you have any questions about this presentation, or about the 2009-2010 CELDT, please send an e-mail to support@celdt.org or call the CELDT Customer Support Center at 1-866-850-1039.

Sincerely,

Caroline Fahmy, President
Educational Data Systems