



EDUCATIONAL DATA SYSTEMS

Subject Line: Request for CELDT 2009-10 Edition Charter Designation Changes

Dear CELDT District Coordinator:

Educational Data Systems and the California Department of Education are requesting confirmation of charter school designations for the 2009-10 Edition.

Please note that all CELDT program charter designation changes from dependent to independent or vice versa must be made no later than **August 17**.

Districts with dependent charters: Check with all of your charter schools to confirm that they will remain dependent for the 2009-10 Edition.

- **If there are no changes, there is nothing to do**
- If a charter wants to switch from dependent to independent, please have the charter fill out the attached form and fax it to the number on the form

Independent charters: If you wish to change to a dependent charter, please fill out the attached form and fax it to the number on the form. Note that the district superintendent must also sign this form to approve the designation change.

If you have any questions about charter designations, please send an e-mail to support@celdt.org or call the CELDT Customer Support Center at 866-850-1039.

Sincerely,

CELDT Project Team
Educational Data Systems

**Change of Charter School Designation Form
California English Language Development Test (CELDT)
2009-10 Edition**

Check one section below and fill out the information in that section. **Fax this form to 408-776-7696.** Educational Data Systems will contact you with additional instructions to follow.

Contact Name: _____
Telephone Number: (_____) _____

SECTION 1	<input type="checkbox"/> Independent → Dependent
Charter School Name	
Charter Code	
District Name	
County/District Code	
School Code	
District Superintendent Signature	
Print Superintendent Name	
Date	

SECTION 2	<input type="checkbox"/> Dependent → Independent
Charter School Name	
Charter Code	
Previous District Name	
County/District Code	
School Code	
Charter Superintendent Signature	
Print Superintendent Name	
Date	
Please fill out a CELDT Superintendent's Designation form and return with this form.	