

Date Sent: July 27, 2011
Subject: CELDT August Monthly Update



EDUCATIONAL DATA SYSTEMS

Upcoming Dates and Deadlines for
August 2011
Please mark your calendar!

Friday, August 5

**2011–12 Edition Reporting Deadline for Initial Order
Shortages and Overages**

Last day to report shortages and overages from the initial shipment of 2011–12 Edition test materials. Report all shortages, overages, incorrect form or grade materials to the CELDT Customer Support Center by phone at 866-850-1039 or by e-mail at support@celdt.org. If not reported by this date, shipments are considered “accepted”, and reporting overages or shortages will not be taken into consideration for Excessive Materials calculations at the end of the 2011–12 administrative year.

Tuesday, August 23

**2011–12 Edition
Scoring Training of Trainers (STOT) Workshop – Downey**

To register CELDT trainers for your district, access the secure District Portal through the [District Logon](#) and select the *Scoring Training of Trainers (STOT) Workshop* link. Registration closes August 16. More information is available on the [STOT](#) Web page of the CELDT Web site.

Tuesday, August 30

2011–12 Edition STOT Workshop – Sacramento

This is the final STOT workshop for the current Edition. To register CELDT trainers for your district, access the secure District Portal through the [District Logon](#) and select the *Scoring Training of Trainers (STOT) Workshops* link. Registration closes August 23. More information is available on the [STOT](#) Web page of the CELDT Web site.

Wednesday, August 31

2011–12 Edition Deadline to Request a Pick Up for August

This is the last day to schedule a pick up for August scorable materials. Access the secure District Portal through the [District Logon](#) and select the *Request a Pick Up* link.

Did You Know?

- Beginning in August, CELDT District Coordinators will receive an e-mail notice each time their district's Student Score Files (SSF) have been posted on the Internet. To download the files, access the secure District Portal through the [District Logon](#) and select the *Student Score Files* link.
- For districts that submit optional Pre-Identification (Pre-ID) files, 2011–12 Edition CELDT Student Performance Level Reports will include the student mailing address printed on the report if included in the Pre-ID file. Parents or guardians must be notified of CELDT results within 30 days. However, districts may determine the method of delivery. Districts that choose to mail reports will need a left window #9 or #10 envelope for the address to display correctly.
- The Regular Pre-ID Window closes **Friday, September 30, 2011**. Districts may submit Pre-ID files during the Late Label Window (**October 3–21, 2011**) for a slightly higher cost. More information, including prices and purchase order information, can be found on the [Pre-Identification Services](#) Web page of the CELDT Web site.
- All completed Annual Assessment (AA) and Initial Assessment (IA) scorable answer books should be returned to Educational Data Systems on a monthly basis.

Additional information about the topics included in this e-mail is available on the CELDT Web site at <http://www.celdt.org/>. For further inquiries, please contact the CELDT Customer Support Center by phone at 866-850-1039 or by e-mail at support@celdt.org.

Sincerely,

CELDT Project Team
Educational Data Systems

Note: Please do not send a reply to this e-mail message as this e-mail address is not monitored. If you have further questions, please contact the CELDT [Customer Support Center](#).