



EDUCATIONAL DATA SYSTEMS

Subject: CELDT Student Pre-Identification labels for the 2009-10 Edition

Dear CELDT District Coordinator:

Educational Data Systems is pleased to offer optional Pre-Identification (Pre-ID) barcode labels for the California English Language Development Test (CELDT) 2009-10 Edition. Ordering Pre-ID labels is done using an online application that provides preprinted bar code labels for use with your CELDT scannable Student and Answer books. The barcode labels eliminate the need to fill in most student demographic data by hand at the time of testing.

Online ordering begins **June 16, 2009**. This service is available for a set-up fee of \$200, plus a price of \$.30 per student in grades 2-12 and \$.40 per student in grades K-1. A Purchase Order is required before your labels will be printed and shipped.

It's important to note that the price for students in grades K-1 is higher because of the need for two (2) labels: one for the Listening and Speaking Student book and one for the Reading and Writing Student book. Districts will submit each student record only once regardless of the number of labels needed for that student.

Shipping and handling fees should be estimated at approximately 10% percent of the total cost. Educational Data Systems will bill the actual shipping charges.

For example, if you have 1,000 English learners that will take the CELDT, of which 300 are K-1 students, you will pay:

\$200.00	(set-up fee)
\$210.00	(G2-12 labels @ \$0.30 each)
<u>+\$120.00</u>	<u>(GK-1 labels @ \$0.40 each)</u>
\$530.00	(subtotal)
<u>+ \$53.00</u>	<u>(shipping estimate)</u>
\$583.00	(TOTAL)

Changes to the Pre-ID Service for 2009-10 include:

- 1) Districts will receive one (1) Pre-ID label per student in grades 2-12 and two (2) Pre-ID labels for students in grades K-1

2) There will be no student rosters provided with the labels

There are two Pre-ID deadlines:

September 11, 2009: Due date for ordering

- Districts must place their order and provide a Purchase Order by this date

September 18, 2009: Due date for submitting file

- Districts must upload their files, make any necessary corrections and submit the file(s) by this date

It is the district's responsibility to ensure all information in the Pre-ID data file is accurate and complete. Once the Pre-ID file has been uploaded, the online application will flag potential errors in the data based on the values and field criteria detailed in the Pre-ID layout. You will be able to make corrections to the data before you submit the file for printing.

The Pre-ID layout, a link to the online Pre-ID application, and information on how to use the Pre-ID application can be found on the CELDT Web site at www.celdt.org. Log in to the secure District Portal and click on the Pre-ID Data Management link.

Purchase Orders should be faxed to 408-776-7696. For further inquiries please contact the CELDT Customer Support Center at 866-850-1039 or by e-mail at support@celdt.org.

Sincerely,

CELDT Project Team
Educational Data Systems